



First ASC Salmon Standard Audit Training

19-21 February 2013, Stirling University Management Centre

This document consists of 6 pages.

Pls, fill in all fields & return to: certification@asc-aqua.org

Contact details of attendee:

Company/group name :

Company Address :

Company postal code + Place:

Company Country :

Name :

Job Description :

Address :

Tel (incl. country code) :

Mobile (incl. country c.):

Email :

E-mail finance department:

Tel Finance department :

IMPORTANT: Invoice for training participation will be sent by ASC and needs to be paid prior to the training.

Course arrangements

This first course for the ASC Salmon Standard auditor training will be held at Stirling Management Centre, Stirling, Scotland. Delegates should arrange their own accommodation which may be at the Centre itself where rooms are available at £75 per night through smc.sales@stir.ac.uk or by telephone at 00441786 451666, quoting *Event 89744 – ASC*, or at a hotel of their own choice. Coffee, tea and lunch will be provided during the course and the ASC invite all delegates to a workshop dinner on the evening of Wednesday 20th.

Could you therefore please clarify:

Any special dietary requirements? Specify:



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19-21 February 2013, Stirling University Management Centre

Are you staying at Stirling Management Centre? **Yes/no**

Staying elsewhere? **Yes/no**

Approximate date/time of arrival and departure

**By registering for this training the trainee declares to pay the
applicable fees timely & to prepare for the training as
prescribed in this document.**

Signed;

Place :

Date dd/mm/yyyy :

.....

Name:



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First ASC Salmon Standard Audit Training

19-21 February 2013, Stirling University Management Centre

Pre-course survey

It would greatly help us develop the training course if you could provide a response to the following points.

1. Why are you attending the course? Tick box(es) below

- to conduct ASC audits
- to become familiar with ASC audit process
- to become familiar with ASC standard
- career progression
- professional interest
- other

2. What do you understand as the ASC objectives?

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3. Is your company/group: Tick box(es) below

- a certification specialist
- an aquaculture producer
- an aquaculture services provider
- a consultancy
- academic
- other.....?

4. How would you describe your level of knowledge on aquaculture? Tick box(es) below

- Basic fair good extensive

5. How would you describe your level of knowledge on salmon farming? Tick box(es) below

- Basic fair good extensive



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Stewardship
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6. *How many years have you worked in aquaculture?years*
7. *How many years have you been an auditor? years*
8. *How would you describe your level of knowledge of the ASC? Tick box(es) below*
- Basic fair good extensive

9. *What are your learning objectives?*

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Thank you for taking the time. This information will be treated as confidential

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TRAINING INFORMATION:

Dates (Final) : 19 – 21 Feb 2013, 0900 – 1730hrs (**for accreditation it is mandatory to participate in the full training AND successfully participate in the exams**)

Location (Final) : Stirling Management Centre, Stirling, Scotland.

The Stirling Management Centre, the details of which are attached, is readily accessible from Edinburgh Airport. Delegates can fly to either Edinburgh or Glasgow Airports from a wide range of international and domestic airports. It may be the case, however, that if you are flying in from a country that does not go direct to either of these airports that your journey will have to go via one of the London airports. There are very regular shuttle flights to both Glasgow and Edinburgh from London.

The Stirling Management Centre is accessible from Edinburgh airport by taxi (about 30 minutes) or by rail from Edinburgh Waverly Station.

Please note that this ASC training course is not done under the aegis of the University of Stirling and therefore any enquiries must be through the ASC.

Number of available seats : Maximum of 20

(first come, first serve; those who will register first will have first rights)

To be able to deliver the training at a good level, group size will be kept to a maximum of 20 participants per training. If ASC receives more registrations, it may decide to limit the number of participants to 2 per organisation.

A 2nd training may be organised if there is sufficient interest. If so, ASC will decide, together with trainers, when and where this training could be held.

Registration can only be done via: certification@asc-aqua.org

Costs indication :

350 euros per participant per day (1,050 euros for full training)

(included: training materials, 3 days' training participation, professional and experienced trainer, 1 dinner, exam participation, coffee/tea/water and 3 simple lunches during training)

(NOT included: all other costs, like travel costs, accommodation and all other related costs)

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19-21 February 2013, Stirling University Management Centre

Miscellaneous :

Pls, read the instructions below carefully before you come to the training

1. All participants shall have read and have a basic understanding of the:

- a. ASC Salmon Standard, available via: http://www.asc-aqua.org/upload/ASC%20Salmon%20Standard_v1.0.pdf
 - b. Audit Manual for the ASC Salmon Standard (in draft available at the ASC website; FINAL version will be posted when available, expected early/mid February) **Draft** available via: http://www.asc-aqua.org/upload/ASC%20Salmon%20Audit%20Manual_draft.pdf
 - c. Pre-audit Checklist for the ASC Salmon Standard (in draft available at the ASC website; FINAL version will be posted when available, expected early/mid February) **Draft** available via: http://www.asc-aqua.org/upload/ASC%20Salmon%20Pre-audit%20Checklist_draft.pdf
 - d. ASC Certification and Accreditation Requirements, available via: http://www.asc-aqua.org/upload/ASC%20Farm%20Certification%20and%20Accreditation%20Requirements_v1.0.pdf
2. We kindly advise all participants to have a look at current certification reports at the ASC website, as a reference: <http://www.asc-aqua.org/index.cfm?act=tekst.item&iid=4&iids=204&lng=1>

Invoice will be send to participants by ASC. Training fee will need to be received by ASC prior to training.

**Pls, be informed that if fee has not been received
timely by ASC, access to training may be denied.**