

## MINUTES ASC FEED PROJECT

### Meeting #4 (teleconference)

**Date:** 11 August 2014      **Place:** -

**Attendances:** Ally Dingwall, Andrew Jackson, Blake Lee-Harwood (chair), Duncan Leadbitter, Eduardo Goycoolea, Karl Tore Maeland, Michael Tlusty, Michiel Fransen, Niels Alsted, Piers Hart, Tor Eirik Homme, Trygve Berg Lea.

**Apologies:** Daniel Fegan, Johan Verburg, Johan den Hartog (observer), Michael Philips.

**Observer(s):** Valeska Weyman

#### 1. Opening, round of introductions, confirmation agenda

Meeting opens at 16:03 CEST-time. All present SC-members plus observers introduce themselves. Agenda for the meeting is approved.

#### 2. Approval of minutes 3<sup>rd</sup> SC-meeting (9<sup>th</sup> May, 2014)

**Decision:** Minutes of 3<sup>rd</sup> SC-meeting are reviewed and approved.

**Action:** Minutes will be uploaded on the Projects' website

#### 3. Secretariat project update

Secretariat provides a short update on the main activities between the 3<sup>rd</sup> SC-meeting and this meeting. Main focus is on 3 points.

**Discussion:** additional SC-members to be proposed to the SC in order to create a 50/50 balance between industry and non-industry members. Currently (beginning August 2014) the SC consists of 13 people, representing 10 votes in the following composition: 5 industry votes, 4 environmental non-industry votes and 1 social non-industry votes.

**Action:** An additional non-industry SC member will be proposed at agenda point 5. Continuous outreach to have Asian representation is ongoing (preferably an industry member).

**Decision:** After the possible addition of the above mentioned candidate there will be 5 industry votes and 6 non-industry votes. It is intended to recruit one further SC member who represents industry and works in Asia. This will then represent the final composition of the SC – 6 non-industry votes and 6 industry votes..

**Discussion:** An update on the current TWG compositions is presented. TWG-Marine Ingredients and TWG-Feed Mill Requirements & Supply Chain are both complete. TWG-Terrestrial Plant Ingredients and TWG-Terrestrial Animal Ingredients still have positions available, but are both large enough to start work. TWG-Micro Ingredients has too few participants to be an independent group.

**Action:** Continuous outreach is done to find participants for: TWG-Terrestrial Plant Ingredients and TWG-Terrestrial Animal Ingredients, as well as for TWG-Micro Ingredients.

**Decision:** TWG-Micro Ingredients will be incorporated in TWG-Feed Mill Requirements & Supply Chain. ASC will increase outreach to subject experts in micro-ingredients.

**Discussion:** Secretariat provides a short update on the preparations for the TWG-Briefing Event: venue is booked; invites to participants have been sent out.

**Action:** Event agenda will be discussed at agenda point 6.

#### 4. Admission of new SC-members

The secretariat has made contact with Albert Tacon to see if he is interested in participating on the SC as a non-industry vote.

A Letter of Recommendation is presented to the Steering Committee.

**Decision:** The SC has unanimously voted towards accepting Albert Tacon in the SC.

**Action:** Secretariat will (digitally) introduce Albert Tacon to the SC and bring him up to speed with the progress made so far. Albert will also be present at the next SC meeting (Vancouver; 30 October, 2014).

#### 5. Agenda & SC-roles during the TWG-Briefing Event

**Discussion:** the proposed agenda for the TWG-Briefing Event is presented and discussed.

**Decision:** The agenda will be adjusted to the various suggested points of improvement. Main purpose of the meeting should be to outline the standard requirements & framework, as well as providing the TWG's enough time to meet separately. Presentation of the White Papers will be kept shorter.

**Action:** Secretariat will edit the agenda and circulate when available.

**Discussion:** The role of the various SC-members is presented.

**Decision:** All present at the meeting approve the proposed roles.

**Decision:** All SC-members (also those that are not part of a TWG) are requested to be present during the event. An active involvement of the SC, will stimulate the TWG's and will contribute to the discussions.

**Action:** Secretariat will contact the absent SC-members to check their availability as well. Furthermore the secretariat will brief all those involved in advance to have a good preparation.

#### 6. **Clarification of set volume as target for the project**

Secretariat presented additional information on the set target volume certified by the ASC Responsible Feed Standard by 2020.

**Discussion:** Various views on either having, or not having, a certified production target are expressed.

**Decision:** No consensus was reached at this moment on: 1) having a set target of certified feed within a timeframe after release of the standard and, 2) how high this bar should be.

**Action:** Secretariat will take this discussion internally within ASC and will provide a statement to the SC.

#### 7. **AOB**

- **Action:** The secretariat has a mandate from the SC to contact CP Foods and invite them as a SC-member. In addition to that, CP Foods is already participant of the TWG-Marine Ingredients.

#### 8. **Closing**

Meeting closes at 17:52.