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1. Purpose

This document describes the Terms of Reference of the ASC Question for Interpretation Review Committee (QA Committee) for QA's against the ASC Standards.

2. Term

This Terms of Reference is effective from 15 OCT 21. Membership on the QA Committee will terminate when:

- 2.1 Employment with ASC ends.
- 2.2 Their position within ASC changes.

3. Membership

3.1 The QA Committee will consist wholly of:

- 3.1.1 Two (2) members:
 - A. ASC Director of Standards and Science
 - B. ASC Head of Standards

- 3.1.2 One (1) observer:
 - C. ASC Head of Certification Assurance

3.2 The QA Committee members will automatically be appointed in response to their acceptance of the listed positions within the ASC.

4. Roles and Responsibilities

4.1 The QA Committee members (3.1.1) are the final reviewers and approvers of QA responses prior to publication.

4.2 The QA Committee observer (3.1.2) will participate in an observational capacity and may provide input on interpretations, but will not have approval authority of an interpretation.

5. Procedure

5.1 The QA Committee will review and approve interpretations as per the ASC Question for Interpretation Procedure.

5.2 The final interpretation will be agreed upon by all QA Committee members in 3.1.1 prior to publishing.

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5.3 Conflict of Interest

5.3.1 QA Committee members will recuse themselves from the QA Committee in the event of a conflict of interest

5.3.1.1 ASC will appoint an appropriate alternate on a case-by-case basis.

6. Amendment History

Date:	Version:	Summary of Amendment:
15 OCT 21	1.0	New document

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